



## HEAVY EQUIPMENT OPERATOR

**Classification**

Non-exempt.

**Department**

WCD

**Reports to**

Superintendent

**Date**

7.10.14

**JOB DESCRIPTION****Summary/Objective**

The Operator performs safe and efficient operation of construction equipment including but not limited to loaders, back hoes, track hoes, blades, haul trucks, water trucks, dozers, etc. Perform tasks involving physical labor at heavy construction projects, involves operating a variety of hand and power tools. Clean and prepare sites, dig trenches, set braces to support the sides of excavations, erect scaffolding, clean up rubble and debris and remove waste materials. Also may assist other craft workers.

**Essential Duties and Responsibilities****Essential Functions**

1. Operate equipment safely and efficiently.
2. Responsible for safe slopes on excavations and proper barricading.
3. Locate utilities and other buried lines prior to digging.
4. Perform minor servicing and maintenance or refer major problems to the supervisor.
5. Knowledge of trenching and shoring standards.
6. Keep time and material records.
7. Knowledge of aggregate sizes and classifications.
8. Knowledge of weight requirements of loads leaving the pit.
9. Travel from interstate highway to rural dirt roads from various locations.

**Knowledge, Skills and Abilities**



### **Education, Training and Experience**

1. Ability to read and comprehend simple instructions, short correspondence, and memos.
2. Ability to write simple correspondence.
3. Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
4. Ability to apply common sense understanding to carry out detailed, but uninvolved written or oral instructions.

### **Qualifications**

1. Graduation from high school or GED equivalent.
2. One to two years operating experience.
3. Considerable knowledge of heavy-equipment operation.
4. Working knowledge of the hazards and safety precautions common to heavy equipment operations.

### **Competencies**

1. Quality – Demonstrates accuracy and thoroughness; Monitors own work to ensure quality.
2. Quantity – Meets productivity standards; Completes work in timely manner; Strives to increase productivity; Works quickly.
3. Safety and Security – Observes safety and security procedures; Reports potentially unsafe conditions; Uses equipment and materials properly.
4. Attendance/Punctuality – Is consistently at work and on time; Ensures work responsibilities are covered when absent; Arrives at meetings and appointments on time.
5. Dependability – Follows instructions, responds to management direction; Commits to long hours of work when necessary to reach goals; Completes tasks on time or notifies appropriate person with an alternate plan.
6. Oral Communication – Listens and gets clarification; Responds well to questions.
7. Teamwork – Contributes to building a positive team spirit; Puts success of team above own interests.

### **Physical Demands**

1. GRIP – with at least 90 lbs. of force
2. CLIMBING – in, around, and on equipment
3. HEAVY LIFTING – of extremely awkward parts and equipment up to 75 lbs. from floor to waist
4. AWKWARD POSITIONS – getting to and from both sitting and kneeling on the ground
5. FLEXIBILITY – awkward reaches
6. BALANCE – including standing and walking on extremely slick and uneven surfaces while carrying.



7. VISION – 20/40 corrected vision to see moving safety hazards, moving equipment, vehicles, and obstructions
8. HEARING – corrected to hear verbal safety warnings and instructions from coworkers

### **Work Environment**

1. Regularly works near moving mechanical parts and in outside conditions that include inclement weather, heat and humidity, and exposure to dust and asphalt.
2. Must be able to lift, push, pull or carry objects, use abdominal and lower back muscles to provide support over time without fatigue and to effectively jump, sprint or throw an object.
3. Requires good manual dexterity (hand, hand with arm, two hands) and multi-limb coordination.
4. Must be able to quickly move arms and legs.
5. Excellent stamina is preferred.
6. Occasionally exposed to high, precarious places and risk of electrical shock.
7. The noise level in the work environment is usually loud.

### **Special Requirements**

Must possess a valid CDL.

### **EEO Statement**

Williams Civil Construction is an equal opportunity employer.

### **Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

### **Signatures**

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee \_\_\_\_\_ Date \_\_\_\_\_